

UTC COVID-19 Guidelines for Employees

Regarding your own health and symptoms

| IF | THEN |
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| IF YOU CURRENTLY HAVE SYMPTOMS THAT MIGHT BE RELATED TO COVID-19 BUT HAVE NOT SEEN A HEALTHCARE PROVIDER OR BEEN TESTED | <p>If you have currently symptoms related to COVID-19 that you do not associate with a known health condition:</p> <ul style="list-style-type: none"> • Do NOT come to campus. If you are on campus, go home. Seek immediate medical attention if this is a medical emergency. • Notify your supervisor of the need to remain off campus. • Complete the COVID-19 Notification Form online at https://cm.maxient.com/reportingform.php?UTChattanooga&layout_id=61 • UTC will contact you with instructions. |
| IF YOU HAVE BEEN TESTED FOR ANY REASON IN THE LAST 14 DAYS | <p>If you have been tested for any reason, report your test to UTC:</p> <ul style="list-style-type: none"> • Complete the COVID-19 Notification Form online at https://cm.maxient.com/reportingform.php?UTChattanooga&layout_id=61 • UTC will contact you with instructions. |
| IF YOU HAVE BEEN TESTED AND RECEIVED A POSITIVE COVID TEST RESULT BUT YOU FEEL NO SYMPTOMS | <p>If you have a positive test result, but do not have symptoms:</p> <ul style="list-style-type: none"> • Do NOT come to campus. If you are on campus, go home. • Notify your supervisor of the need to remain off campus. • Complete the COVID-19 Notification Form online at https://cm.maxient.com/reportingform.php?UTChattanooga&layout_id=61 • You are REQUIRED to isolate in your home/residence away from other people for at least 10 days from the date you took the test. • UTC will contact you with instructions for isolation. • After 10 days of isolation, you can resume normal activities on Day 11 if you remain symptom free and do not have a fever. • You cannot report back to work or class until you are cleared by the COVID-19 Campus Support Team. You will be provided with information on how to obtain clearance. |
| IF YOU HAVE BEEN TESTED AND RECEIVED A POSITIVE COVID TEST RESULT AND ARE EXPERIENCING SYMPTOMS | <p>If you have a positive test results, and have symptoms:</p> <ul style="list-style-type: none"> • Do NOT come to campus. If you are on campus, go home. • Notify your supervisor of the need to remain off campus. • Complete the COVID-19 Notification Form online at https://cm.maxient.com/reportingform.php?UTChattanooga&layout_id=61 • You are REQUIRED to isolate in your home/residence away from other people for at least 10 days from the date you started having symptoms AND be symptom free for 24 hours. • UTC will contact you with instructions for isolation. • After 10 days of isolation, you can resume normal activities on Day 11 if you have been fever-free and no symptoms for 24 hours without the use of fever-reducing medications. • You cannot report back to work or class until you are cleared by the COVID-19 Campus Support Team. You will be provided with information on how to obtain clearance. |

Regarding the testing status of others around you

| IF | THEN |
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| IF YOU HAVE BEEN IDENTIFIED BY CONTACT TRACING AS A CLOSE CONTACT OF SOMEONE WHO HAS TESTED POSITIVE FOR COVID-19 (AND DO NOT SHARE A RESIDENCE WITH THE POSITIVE PERSON) | <ul style="list-style-type: none"> • Do NOT come to campus. If you are on campus, go home. • Notify your supervisor of the need to remain off campus • Complete the COVID-19 Notification Form online at https://cm.maxient.com/reportingform.php?UTChattanooga&layout_id=61. • It is recommended that you get tested for COVID-19. • You are REQUIRED to quarantine for 14 days after your last contact with the person who is infected. UTC will contact you with instructions for quarantine. • If you are tested for COVID-19 and get a negative test result, you must remain in quarantine through the 14-day period. • You will be allowed to resume normal activities the day after your quarantine period ends. • You cannot report back to work or class until you are cleared by the COVID-19 Campus Support Team. You will be provided with information on how to obtain clearance. |
| IF SOMEONE YOU LIVE WITH RECEIVED A POSITIVE COVID TEST RESULT AND YOU CONTINUE TO SHARE A RESIDENCE WITH THAT PERSON (HOUSEHOLD CONTACT) | <ul style="list-style-type: none"> • Do NOT come to campus. If you are on campus, go home. • Notify your supervisor of the need to remain off campus • Complete the COVID-19 Notification Form online at https://cm.maxient.com/reportingform.php?UTChattanooga&layout_id=61 • It is recommended that you get tested for COVID-19. • You are REQUIRED to quarantine the whole period in which the person is being isolated (minimum of 10 days) AND an additional 14 days after the person is no longer ill. • UTC will contact you with instructions for quarantine. • You cannot report back to work or class until you are cleared by the COVID-19 Campus Support Team. You will be provided with information on how to obtain clearance. |
| IF YOU THINK YOU MAY HAVE BEEN IN CLOSE CONTACT (DEFINED AS WITHIN 6 FEET FOR 10 MINUTES OR MORE) WITH SOMEONE WHO HAS TESTED POSITIVE FOR COVID-19 | <ul style="list-style-type: none"> • Complete the COVID-19 Notification Form online at https://cm.maxient.com/reportingform.php?UTChattanooga&layout_id=61. • UTC will contact you with instructions. |
| IF YOU HAVE BEEN IN CONTACT WITH SOMEONE WHO HAS BEEN IN CLOSE CONTACT WITH A PERSON WHO IS INFECTED | <ul style="list-style-type: none"> • You do not need to quarantine or take any other action because you have not had DIRECT contact with a person who is infected. |
| IF YOU HAVE BEEN IN CONTACT WITH SOMEONE WHO HAS TESTED POSITIVE FOR COVID-19, BUT YOU HAVE NOT BEEN IN CLOSE CONTACT (DEFINED AS WITHIN 6 FEET FOR 10 MINUTES OR MORE) | <ul style="list-style-type: none"> • You do not need to quarantine or take any other action because you have not been in CLOSE contact with a person who is infected. |

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